

ASB LEADERSHIP SYLLABUS

Silverton High School

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ABOUT THIS COURSE

Students taking this course will learn what makes an effective leader and how to develop their own leadership style. Students enrolled in this course will have a direct role in planning and operating student activities at Silverton High School. The emphasis of this course is learning and applying the skills needed for organizing and planning SHS activities and problem-solving, both individually and in groups. Students will learn how to set and meet goals, how to communicate effectively, and how to critically self-evaluate their work in order to improve their leadership skills. ASB is required for ASB officers, and class officers, grades 9 through 12.

REQUIRED MATERIALS

- A college ruled spiral notebook dedicated to this course for journaling, evaluations, and assignments
- Use of your school email account and google classroom
- ASB Card (*If money is a barrier please contact Mrs. Bashor for resources*)

EXPECTATIONS

1. Your number one priority and focus as an officer is to serve the needs of the SHS student body. *Big them, little us.*
2. Help each other become better leaders.
3. Abide by the Code of Conduct at all times.
4. Do not be afraid of the possibility of failure or success!
5. When you need help... ask for it!
6. Communication is key!
7. Give precedence to ASB over other activities when there is no chance to work out a compromise.
8. Stay organized.
9. Give 100% effort!
10. Remember: "The task ahead of you is never as great as the power behind you!"

GRADING SCALE

Grades are based on the following percentages:

4.5 - 5 = A 4.0 - 4.49 = B 3.5 - 3.99 = C 3.0 - 3.49 = D 0 - 2.99 = F

STANDARDS AND GRADES

The National Association of Student Councils (NASC) has developed Leadership curriculum standards for Region 7 which includes Oregon, Washington, and California. The content of this course is based on students becoming proficient in these standards. The breakdown is listed in the chart below:

50% - ACADEMIC (A)	50% - PERSONAL MANAGEMENT (PM)
<ul style="list-style-type: none">- Committee projects- Evaluation forms- Community service projects- Advertising and communication- Project Debriefs- Other items as assigned	<ul style="list-style-type: none">- Attending required events including Homecoming, dances, and other events- Public speaking for announcements, mic, etc.- Monthly work hours- Communicating effectively- Other items as assigned

PRIORITY STANDARDS

While there are a variety of standards this course will draw upon, the curriculum in this course will focus heavily on the following priority standards, as developed by Region 7 of the National Association of Student Councils.

- NASC 1.1 Student communicates effectively in large and small groups. (PM)
- NASC 1.4 Student effectively uses various mediums of communication. (PM)
- NASC 2.2 Student plans & implements organized projects. (A)
- NASC 3.3 Student utilizes various advertising techniques. (A)
- NASC 4.3 Student participates in service to others.(PM)
- NASC 6.1 Student writes identified goals. (A)

ACADEMIC – 50% of total grade

REQUIRED EVIDENCE	SPECIFIC DETAILS
1. Project Implementation	<ul style="list-style-type: none"> — Homecoming / September committees — October Committees — Battle Month Events / November Committees — Winter Week/December Committees — Winter Semi-formal/January Committees
2. Project Binders & Evaluations	<ul style="list-style-type: none"> — Keeping track of what you did for each step, as well as evaluating your progress and project. Will turn these in at the conclusion of each project. — Assessments
3. Community Service Hours	<ul style="list-style-type: none"> — Completing at least 15 hours of community service both at SHS and outside of SHS. Reflecting on the experience.
4. Advertising and Communication	<ul style="list-style-type: none"> — Creating three posters or other forms of communication

OTHER ASSIGNMENTS –50% of total grade

ASSIGNMENT	SPECIFIC DETAILS
1. Participation in specific events or activities	<ul style="list-style-type: none"> — Registration — Participating in dress-up days — Hall decorating and float building — Participating in Homecoming Parade, FFF, Bonfire, Etc. — Participating in possible playoff activities — Participating in Battle Month events — Participating in Winter Week — Attending other ASB functions
2. Written assignments	<ul style="list-style-type: none"> — Journals — Other assignments as necessary
3. Class activities	<ul style="list-style-type: none"> — Participating in group activities/assignments — Completing weekly cleanup duty
4. Public speaking	<ul style="list-style-type: none"> — Reading announcements at least once — Public speaking in front of a large audience at least once (either in an assembly, AGs or at lunches)
5. Other items as assigned	

ASB LEADERSHIP CLASS CONTRACT

I, _____ & _____,
(Parent/guardian name) (student name)

have read this entire syllabus and will do my best to carry out these expectations. It is imperative, both for my personal success and the success of this program that each student and their family have a clear understanding of the responsibilities of holding a student body office and the expectations of the Leadership Class. As the group is responsible for organizing events and activities for a student body of more than 1200, it is critical that each member of this class follows through with the expectations of their office and abides by the constitution at all times. Please be aware that there is a lot of out-of-class time that is necessary to run this program. It is not uncommon for a student to log 20 hours or more outside of class during a busy season such as Homecoming or Spring Week. Class members are expected to honor their commitment to their office and communicate well with parents, teachers and classmates about expectations and schedules.

Sign & date: _____
(parent/guardian signature & date) (student signature & date)

Please feel free to contact me at any time with questions, ideas or suggestions. Thanks for being supportive and a good resource! ~Mrs. Bashor

OFF CAMPUS PERMISSION FORM ASB LEADERSHIP

Your student may choose a project that will take him/her off the school campus. Your student will need your permission to leave campus, either by driving or as a passenger in another student's car. Please read the statements below and indicate your preference regarding your student's off campus privileges.

I, _____, give my student permission to:
(parent/guardian's printed name)

(Please **initial ALL** of the following appropriate statements.)

- _____ leave campus,
- _____ drive other students,
- _____ be a passenger in another student's car,
- _____ is ONLY allowed to leave campus in a staff member's vehicle,
- _____ can ONLY leave campus with verbal permission from parents to instructor first,
- _____ is NOT allowed to leave the campus at all.

I understand that students must abide by Silver Falls School District's field trip guidelines when off campus. I have read these guidelines (located on the back of this paper) and am willing to follow these to the best of my ability. I understand that the Silver Falls School District is not liable for any accidents/incidents that may occur while my student is off campus for this class.

parent/guardian signature

student's printed name

date

student's signature

**SILVERTON HIGH SCHOOL
FIELD TRIP AUTHORIZATION**

STUDENT'S NAME _____ ENROLLED IN ASB Leadership _____
CLASS TITLE

At times students may need to be off campus during ASB Leadership Class day to run errands (this may happen occasionally during other class periods for SHS events, OASC functions, or to other locations with pre-approval)

DATE : 2015-2016 school year if enrolled in class
LOCATION: location subject to change, generally in the Silverton area

Students will leave school during their ASB class and return by the end of that class period and will be under the supervision of no one. This may occasionally occur during a different class periods.

Describe any special aspect of the activity which involves special risks, or any financial obligations the parents may assume: Students will generally be unsupervised. Students will only be allowed to leave the SHS campus for official business related to ASB and SHS.

Your signature below indicates that you have been informed of the nature of the activity and have had the opportunity to acquire any additional information necessary to make an informed decision.

Transportation arrangements are as follows:

- Students will be transported in school district vehicles.
- Students will be transported in private vehicles driven by parent volunteers or staff members.
- Students will be transported in private vehicles driven by other students.
- Other – will occasionally be transported by school district teachers or parent volunteers

FIELD TRIP

Field trips are an integral part of the educational experience for many classes. However, all classes are important and the privilege of having this experience is dependent upon each student taking the responsibility of making up the work missed in other classes. We expect the student to have each of his/her teachers sign this form and obtain assignments for the classes to be missed. Before giving your permission, please assist us by making sure your student has received the proper clearance from his/her teachers. Your signature below will indicate permission has been granted for your son/daughter to go on the field trip.

Parent/Guardian Signature

EMERGENCY TREATMENT

In the event of an emergency, I, the undersigned parent/guardian do hereby authorize the district to obtain any medical care or hospitalization of my child, as they believe necessary for the welfare of my child. I do further authorize any medical doctor or hospital to provide any treatment believed necessary for immediate care of my child. I, the undersigned agree to pay for such medical treatment and shall hold Silver Falls School District 4J harmless from any liability, claims, judgments, and costs incurred as a result of any such medical treatment or hospitalization.

PARENT/GUARDIAN SIGNATURE

DATE

HOME PHONE NO.

EMERGENCY PHONE NO.