

## Job Application Lesson 2: Juniors

Nov. 14, 2017

	Lessons	Standards
<b>Last Week</b> Nov 6-10	Job Application Lesson 1 (Tues) Veteran's Day – No School (Fri)	CRLE
<b>This Week</b> Nov 13-17	Early Release - No AG (Mon) <b>Job Application Lesson 2</b> (Tues) Re-Center – Why AG? (Wed)	CRLE
<b>Next Week</b> Nov 20-24	Parent-Teacher Conferences – No School	

**Materials:** “Job Application Tips Sheet” (projected), Job Application Final Draft (in boxes)

**Note: Teachers - Keep copies of Resumes, Cover Letters, & Job Applications in student portfolios. Students will need them for their EA project portfolio and/or Mock Interviews.**

### Procedure:

1. Begin advisory according to personal preference.
2. Take attendance.
3. Read Announcements.
4. The goal for this lesson is for students to successfully complete a generic job application final draft.
5. Pass out a job application (in your boxes) to each student.
6. Have students fill out the job application. Project the “Job Application Tips” sheet for students to refer to. Inform students that this final job application will be included in their Extended Application Portfolio and used for their Mock Interview in February. A professional from our school or community will actually see this job application, so please complete it as if they are actually applying for a job!
7. End advisory according to personal preference.