

Juniors
October 25, 2016

Objective(s):

The student will be able to...

1. Identify the main components on a chronological resume and what information goes under those headings.
2. Update resumes that student completed last year.

Materials: Resume that were completed last year.

Resume Worksheet, Sample Resumes – For those students who have not started or did not complete a resume last year.

Assignment(s):

Assignment	Standard(s)	Points	Assigned	Due
Resume	CS.CD.05 Demonstrate job-seeking skills	5	10/25/16	11/1/16

Procedure:

1. Begin advisory according to personal preference.
2. Take attendance.
3. Read Announcements.
4. We spent much of last spring focusing on creating a solid foundation for a resume. Many students have completed one but several still need to complete a resume.
5. Students should use today to update already completed resumes and prepare to submit for a grade next week. If students are new or did not complete the lesson they can find resources on the AG lesson page to help them complete the required lesson.
6. End advisory according to personal preference.

Please note: students who are just starting may need a few weeks. Please work with them to ensure that they complete a GREAT resume in the next few weeks and record however necessary in your gradebook.