

## **Freshman Visit to Western Oregon University** October 11, 2017

Our trip to WOU is almost upon us ☺ Here are the details. Also see attached agenda and map.

### **Prior to October 11<sup>th</sup>:**

\_\_\_ Permission forms in mailboxes 10/2.

\_\_\_ Request that permission forms be turned back in to you no later than 10/6.

\_\_\_ Determine if any of your AG students will need wheelchair assistance, medication needs at lunch, or any other attention that may not be known otherwise...**please let me know by 10/6.**

\_\_\_ Make lunch plans with AG: Sack lunch from home or sack lunch from the school kitchen. **If needing sack lunches from the kitchen, I will need number AND names no later than 10/6.**

\_\_\_ Discuss appropriate dress for the day: BUSINESS CASUAL!! No jeans with holes, yoga pants, flip flops, etc. May need a light jacket, umbrella?? Please do encourage them to dress in causal business attire and to wear comfortable walking shoes.

\_\_\_ Inform your AG that you will meet in the commons the day of and where. (Frothy Fox, Gym, etc.). Because our bus loading time is short, it is VERY IMPORTANT that your AG is together when we load.

\_\_\_ Provide your cell phone number to Kristie Hays for contact list.

### **Day of WOU Trip:**

\_\_\_ Meet your AG in the commons PROMPTLY at 7:55 am.

\_\_\_ Take attendance and give attendance sheet to Johnie Ferro.

\_\_\_ Wait for AG groups to be called to load busses. Please organize each AG as we only have 15 minutes to load and go. All bathroom and coffee details must be taken care of prior to 7:55.

\_\_\_ See agenda as our group will be divided into smaller groups upon arrival (you will know your group info before we leave). We will leave WOU at 12:50 and board busses by 1:10.

\_\_\_ Depart promptly at 1:15 and arrive back to Silverton at 2:15.

### **Upon Return:**

\_\_\_ All chaperones and students will remain in the commons until the end of the day.

**Any questions let me know!**

Kristie ☺