

## EA Proposal Revision Check List

Component	Check List
<i>Essential Question</i>	<input type="checkbox"/> Relates skills or interests with a task. <input type="checkbox"/> Includes an audience or recipient.
<i>Summary</i>	<input type="checkbox"/> Clear overview of project. <input type="checkbox"/> Clear overview of audience. <input type="checkbox"/> Clear overview of motivation for the project. <input type="checkbox"/> Shows connection to post-HS plans.
<i>Goals &amp; Objectives</i>	<input type="checkbox"/> New product or process. <input type="checkbox"/> Explanation of outcomes. <input type="checkbox"/> No more than 2 goals. <input type="checkbox"/> Measurable objective for each goal.
<i>Methods</i>	<input type="checkbox"/> Itemized steps. <input type="checkbox"/> Explanation of tasks. <input type="checkbox"/> Tasks involving permission have already been approved (ie permission to present to a class). <input type="checkbox"/> Include logistics (dates, locations, etc.).
<i>Evaluation</i>	<input type="checkbox"/> Product or process to be evaluated is identified. <input type="checkbox"/> Valid evaluation criteria identified. <input type="checkbox"/> Valid evaluation tool identified (ex. rubric). <input type="checkbox"/> Evaluation criteria linked to industry standard or uses other 'normed' criteria. <input type="checkbox"/> Includes who is completing the evaluation.
<i>Budget</i>	<input type="checkbox"/> Indicates project components have been researched. <input type="checkbox"/> Itemized list of purchases with prices. <input type="checkbox"/> Indicates a starting balance and source of balance. <input type="checkbox"/> Project does not rely on the purchase of equipment.

Student Name:

Student Signature:

AG Teacher Name:

AG Teacher Signature: