

EXTENDED APPLICATION PORTFOLIO SCORING GUIDE (Pre-Approved Project)

NAME _____

Rate each requirement on the following: place a check in the space provided for each category

To determine the Final Score: if each section meets the standards the student will receive **5 points**, if any section does not meet, the student will receive **0 points** until the issue is resolved

Meets Standard

- Each section is complete and detailed
- Spelling, grammar, and punctuation do not significantly detract from the overall quality of the section

Below Standard

- Section is incomplete, lacking adequate detail and information
- Spelling, grammar, and punctuation significantly detract from the overall quality

| REQUIREMENT | Meets Standard | Below Standard |
|---|----------------|----------------|
| TITLE PAGE | | |
| TABLE OF CONTENTS | | |
| COVER LETTER | | |
| RESUME AND REFERENCES | | |
| SAMPLE JOB APPLICATION | | |
| MOCK INTERVIEW SCORE SHEET | | |
| COPY OF JOB SHADOW PAPERWORK | | |
| COPY OF MENTOR CONTRACT | | |
| COPY OF PREAPPROVED PROJECT GUIDE <u>FOLLOWED BY ALL THE REQUIRED ELEMENTS</u> (College Prep, Military, etc.) | | |
| WORK PLAN AND JOURNAL (Documenting 10+ hours) | | |
| REFLECTIVE ESSAY (approx. 2-4 pages) | | |
| MENTOR EVALUATION (Not required for AG Teachers who serve as a mentor) | | |
| COPY OF MENTOR THANK YOU NOTE | | |
| CRLE REFLECTIONS FORMS/EVIDENCE (at least 3) | | |
| SUPPORTING DOCUMENTATION (award certificates, lesson plans, newspaper clippings, pictures, etc.) | | |
| VERIFICATION OF ALL CIS CHECKLISTS | | |

Final Portfolio Score: _____/5

Judge's comments:

Signature

Date