

## Sophomore Visit to Linn Benton Community College

### Friday February 23, 2018

#### To be completed prior to February 16th:

\_\_\_: Permission slips given to AG's on **January 24th**.

\_\_\_: Permission slips returned to Barnabas Wong by Friday, **February 16th**.

\_\_\_: Request sub for the February 23rd in **AESOP!**

\_\_\_: Determine if any of your AG students will need wheelchair assistance, medication needs at lunch, or any other attention that may not be known otherwise. Let Barnabas Wong know.

\_\_\_: Make lunch plans with AG: Tell students to bring \$ for lunch. If students would like a sack lunch from the kitchen, I will need those names by **Friday, February 16th**.

\_\_\_: Discuss appropriate dress for the day: no jeans with holes, flip flops, may need a jacket, umbrella. Encourage them to dress for success!

\_\_\_: Inform your AG that you will meet in the commons the morning of the trip. Decide on a specific meeting spot in the commons (Frothy Fox, Gym, etc).

\_\_\_: Provide cell phone number to Barnabas Wong for contact list.

#### Day of Linn-Benton Field Trip:

\_\_\_: Meet your AG promptly in the commons at 7:55am.

\_\_\_: Take attendance and give attendance sheet to Leslie Alexander.

\_\_\_: Wait for AG groups to be called to load busses. All bathroom and coffee details must be taken care of prior to 7:55.

\_\_\_: See agenda for schedule of the day. AG's will need to stay together during their assigned sessions and tour – please let your AG know this!

\_\_\_: Lunch will take place at noon. Students will have 45 min for lunch.

\_\_\_: Sophomores will be expected to attend their 7<sup>th</sup> period class.

\_\_\_: Teachers have this time to use for preparation and recuperation!